

SMALL BUSINESS ENTERPRISE APPLICATION SERVICES (SBEAS)

FREQUENTLY ASKED QUESTIONS (FAQS)

1. Q. WILL THE SBEAS ACQUISITION PROVIDE SCOPE DETERMINATION?

- A.** Scope determinations are the Ordering Contracting Officer's (OCO) responsibility. However, the SBEAS PMO is available to assist with this by providing a "scope read" at the request of the OCO that can be used to assist him/her in making their determination.

2. Q. WILL THE SBEAS PMO PROVIDE ANY RECOMMENDED TEMPLATES?

- A.** The SBEAS PMO will not be creating or maintaining templates. The program office recommends SBEAS users follow the AFMC Guiding Principles for Fair Opportunity: https://cs2.eis.af.mil/sites/10059/afcc/knowledge_center/affars_pgi_related_documents/afmc_guiding_principles_for_fair_opportunity.docx

3. Q. IS AFWAY STILL REQUIRED? IF THERE ARE PROBLEMS WITH FILE SIZE CAN WE USE SAFE?

- A.** AFWAY is being repurposed for SBEAS. The SBEAS PMO uses AFWAY for contract ceiling tracking. OCO's will log into AFWAY to request an SBEAS control number and receive SBEAS PMO approval prior to the issuance of a task order against the contract. Vendors are not required to have AFWAY access for SBEAS as it will not be used as a solicitation tool nor will it be used to communicate with vendors. OCO's are allowed to use their preferred processes to solicit the vendor pool. AFWAY for SBEAS will have a quick link that will generate an email to all of the awardees. Further, the routing processes historically associated with AFWAY will not be utilized.

4. Q. IS THERE ANY REQUIRED DRAFT RFI LANGUAGE?

- A.** No.

5. Q. PLEASE PROVIDE THE CLIN STRUCTURE FOR CONTRACTS WITH A ONE YEAR BASE AND FOUR-YEAR OPTIONS?

- A.** See chart below. Additionally, the CLIN structure is published in the SBEAS User Training and Ordering Guide Charts.

Base Period (5 Years)	Option Period 1 (5 years)	Description	CLIN
0010	1010	INFORMATION TECHNOLOGY SOLUTIONS AND SERVICES	Firm Fixed Price
0020	1020	INFORMATION TECHNOLOGY SOLUTIONS AND SERVICES	Cost

0030	1030	INFORMATION TECHNOLOGY SOLUTIONS AND SERVICES	Labor Hour/Time and Material
0040	1040	DATA	Firm Fixed Price
0050	1050	OTHER DIRECT COSTS (ODCS)	Cost
0060	1060	TRAVEL	Cost

6. Q. PLEASE CONFIRM CONTRACT VEHICLE INFORMATION REGARDING PRODUCT ORDERS, LICENSES & SUPPLIES USING GSA?

A. SBEAS is a Multiple Award IDIQ contract for application solutions. Hardware may be a part of that solution, however the desire to use SBEAS does not trump mandatory sources such as ESI.

7. Q. WHAT IS THE PROCESS SAFEGUARDING CLASSIFIED INFORMATION?

A. SBEAS provides no specific guidance or unique instruction on handling classified information. Please consult applicable regulations, policy, and instructions.

8. Q. ARE THERE ANY RESTRICTION ON FUND TYPES WHEN USING SBEAS?

A. No.

9. Q. Process to get a SBEAS control number

A. The AFWAY SBEAS Portal is used to request an SBEAS Control Number. The customer must have an active AFWay account to be granted access to the SBEAS User Portal by logging into AFWay at: <https://www.afway.af.mil/Default.aspx> and registering for an account (Using Google Chrome). The customer must self-certify that they have read the training material and submit a request for access. All customer requests will be automatically sent to the SBEAS manager for approval/denial and the customer will receive a successful access request notification after successful completion of training. Finally, control numbers are initiated in the SBEAS User Dashboard

10. Q. WILL A DD259 (SMALL BUSINESS COORDINATION RECORD) BE REQUIRED?

A. Yes. DD2579 are required for all task orders. The SBEAS PMO attempted to get a blanket 2579, however it was rescinded.