



DEPARTMENT OF THE AIR FORCE
BUSINESS AND ENTERPRISE SYSTEMS DIRECTORATE
MAXWELL AIR FORCE BASE GUNTER ANNEX ALABAMA

17 June 2018

MEMORANDUM FOR ALL NETWORK-CENTRIC SOLUTIONS-2 (NETCENTS-2)
APPLICATION SERVICES FULL AND OPEN (ASF&O) CONTRACT AWARDEES AND
ALL CONTRACTING OFFICERS

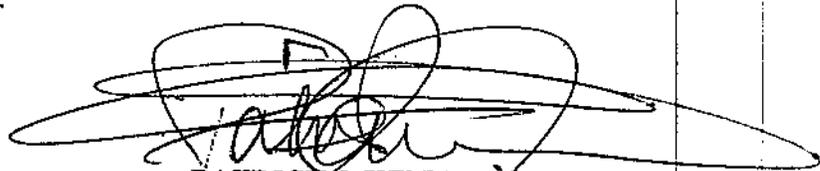
FROM: AFLCMC/HIKC

SUBJECT: NETCENTS-2 Application Services (AS) Full&Open Contract Decentralized
Ordering Restriction – NETCENTS-2 PMO Control Number - **EFFECTIVE 17 JULY 2018**

REFERENCE: Memorandum dtd 15 February 2018, Decentralized Ordering Restriction

- 1. This memorandum provides NEW guidance that the Air Force will exercise its right to restrict use of the NETCENTS-2 ASF&O contract due to the limited value of the current contract ceiling. NO decentralized orders may be placed by DoD (including Air Force) and other Federal Agencies without first obtaining pre-approval and receiving an assigned NETCENTS-2 PMO control number.**
- 2. THIS GUIDANCE IS EFFECTIVE 17 JULY 2018.** Previous guidance pertaining to the AS Small Business Contract remains in effect.
- Contracting Officers must request and receive a **NETCENTS-2 PMO control number** in order to use all NETCENTS-2 Application Services IDIQ Contracts and make award. **This control number must be requested early in the acquisition process before an acquisition strategy decision is made to use this contract vehicle.** Contracting Officers shall NOT consider the use of the AS IDIQ contract until approval for use of the contract vehicle has been given by the NETCENTS-2 PMO and a PMO Control Number has been assigned by the NETCENTS-2 Procuring Contracting Officer (PCO).
- There is no guarantee that the AS Contract will be available for use, so NO new Request for Proposals/Quotes (RFPs/RFQs) may be issued, NO new contract awards and NO new modifications may be done to existing task orders that will increase the current dollar value without first obtaining pre-approval and receiving an assigned control number.** The control number **MUST** be included in the RFP/RFQ and on the DD Form 1155, Order for Supplies or Services, the Standard Form 1449, Solicitation/Contract/Order for Commercial Items or the Standard Form 30, Amendment of Solicitation/Modification of Contract. **Application Services Contract Awardees must return without action any RFP/RFQ's or any other contract document that does not have an assigned control number annotated on the document.**
- Please send your request for a NETCENTS-2 PMO Control Number to the NETCENTS-2 Help Desk netcents@us.af.mil. No verbal or telephonic requests will be accepted. **THE SUBJECT OF YOUR REQUEST MUST INCLUDE WHICH AS IDIQ CONTRACT YOU ARE USING.**

6. Please include the following information in your request:
- a. Name of requirement and RFP/RFQ number or tracking number (if modification, Task Order contract number)
 - b. Estimated dollar value **BY CONTRACT YEAR**. (base year and each option year), and **TOTAL CONTRACT VALUE**. Note: If you are processing a modification, show the proposed increase to contract value.
 - c. Current Acquisition Status (where you are in your acquisition plan i.e. "ready to award; receipt of proposals; etc.) NOTE: This is where you are in the Acquisition process at the time of request, please be specific.
 - d. Estimated award date of the task order or the modification.
 - e. Summary paragraph of your requirement and how it interfaces with the Air Force Network and meets the requirement for use of this contract. Please see attached document for contract use criteria.
 - f. Any additional information that you deem necessary for us to make a quality decision on your request.
 - g. Point of contact(s) with phone number, e-mail, location, and organization.
7. If you have any questions, please contact the NETCENTS-2 Help Desk at (334) 416-5070, the undersigned at (334) 416-4606, email patrick.kennerson@us.af.mil or Ms. Shaneka Brown, NETCENTS Contracting Branch Chief at (334) 416-4600, email shaneka.brown@us.af.mil.



PATRICK J. KENNERSON
Procuring Contracting Officer
NETCENTS-2 Application Services IDIQs