

GROUND TRANSPORTATION REQUEST

Mission #: An Alpha numeric number generated by your Company.
Company name 001 then 002, 003 etc as more missions occur.

A	Security Unit	RCT 001
B	Departure Location	Your Convoy's departure location. You can request from the Security Company base camp to the cargo vehicle linkup location
B1	Departure Grid Reference number	The complete Grid Reference (GR);i.e.; 38S MB 12344 12345
B2	Estimated Departure Date Time Group (DTG)	19 08.00 Aug 05. All timings are local (GMT+3)
C	Destination Location #1	The convoy's first scheduled destination location
C1	Destination Grid Reference #1	The convoy's first scheduled destination locations full GR
C2	Estimated Departure DTG	Timings are local and an estimated departure time will suffice. If, for example, your convoy intends to Remain Over Night (RON), the info should read <u>20 08.00 Aug 05</u> .
D	Destination Location #2	If applicable
D1	Destination Grid Reference #2	If applicable
D2	Estimated Departure DTG	If applicable
E	Destination Location #3	If applicable
E1	Destination Grid Reference #3	If applicable
E2	Estimated Departure DTG	If applicable
F	Return Location	The location your Cargo vehicle Convoy will be returning to.
F1	Return Grid Reference #	This should be the same GR as column B1 departure GR
F2	Estimated Arrival DTG	Estimate arrival at mission completion location
G	Security Convoy Commander	Name of the Security Team Leader Convoy Commander
H	Security Commander Phone	A Thuraya or Iraqna contact number.
I	Proposed Route (MSR – ASR)	List all proposed route the Convoy intends to transit. This helps with the Intel/monitoring process.
J	Number of Personnel in Convoy Outbound	Total number of personnel in convoy. i.e. 19 Security + 6 truck drivers. Total 25
J1	Vehicle Count Outbound Security	The total amount of security vehicles on this particular Mission
J2	Vehicle Count Outbound Cargo	The total cargo vehicles including any bobtails
K	Number of Personnel in Convoy Inbound	Total number of personnel in convoy. i.e. 19 Security + 6 truck drivers. Total 25
K1	Vehicle Count Inbound Security	The total amount of security vehicles on this particular Mission
K2	Vehicle Count Inbound Cargo	The total cargo vehicles including any bobtails
L	Cargo Description	Be as specific as possible, but list AMMO & Weapons especially.
M	Satellite Transponders (Make and Antenna Number.	Enter full transponder details here.
Special Instructions: Enter Special Instructions; Escorting Cargo vehicles 1 way only.		
REMARKS: Anything of relevance to assist PCO LMCC is processing your Mission enter the details here		
Point Of Contact details		
If there are any questions regarding the GTR Processing please contact PCO LMCC		

48 Hour Minimum Notice Required

To be sent to pcolmcc@pco-iraq.net

EXAMPLE OF FILLING IN THE GTR