



DEPARTMENT OF THE AIR FORCE  
BUSINESS AND ENTERPRISE SYSTEMS DIRECTORATE  
MAXWELL AIR FORCE BASE GUNTER ANNEX ALABAMA

4 October 2016

MEMORANDUM FOR ALL NETCENTS 2 APPLICATION SERVICES SMALL BUSINESS (ASSB)  
COMPANION CONTRACT HOLDERS AND CONTRACTING OFFICERS

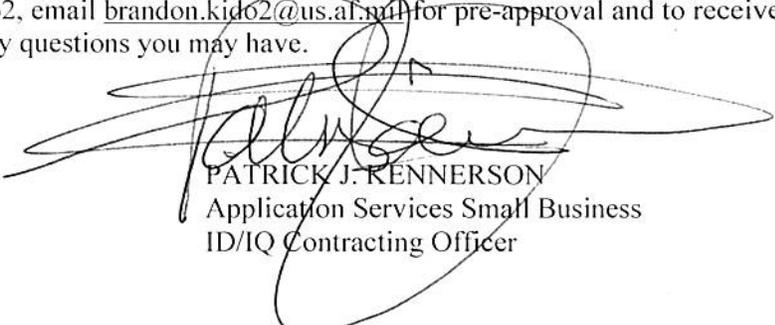
FROM: AFLCMC/HICK

SUBJECT: Decentralized Ordering Restriction

1. In accordance with (IAW) clause G019, Contracting and Administrative Authority (para g and h) and clause H137, Task Order Procedures (para 1 and 2), of the NETCENTS 2 ASSB ID/IQ Companion Contract(s), **the Air Force is exercising its right to restrict use of this contract** due to depletion of the remaining value of the contract ceiling. Therefore, **effective immediately, NO decentralized orders may be placed by DoD (including Air Force) and other Federal Agencies without first obtaining pre-approval and receiving an assigned NETCENTS-2 PMO control number.**
2. Contracting Officers currently in possession of contractor proposals competed under this vehicle, **must** contact the undersigned immediately to receive a control number in order to make award.
3. **NO** new Request for Proposals (RFPs) may be issued and **NO** new contract awards will be made without this control number which must be included in the RFP and on the DD form 1155, Order for Supplies or Services or the Standard Form 1449, Solicitation/Contract/Order for Commercial Items.
4. Contracting Officers who currently have RFPs with a proposal response (due) date on or after the effective date of this notice must contact the undersigned immediately.
5. As a reminder, Contracting Officers shall follow FAR 19.203 and FAR 19.5.

Acquisitions exceeding the micro-purchase threshold but not over the SAT is automatically reserved exclusively for small business concerns unless the CO determines there is not a reasonable expectation of obtaining offers from two or more responsible small business concerns that are competitive in terms of market prices, quality, and delivery. This does not preclude the CO from awarding a contract to a small business under the 8a Program, HubZone Program, SDVOSB Program, or WOSB Program. For acquisitions of supplies or services that have an anticipated dollar value exceeding the SAT, the CO shall first consider an acquisition for the small business socioeconomic contracting programs (i.e., 8(a), HUBZone, SDVOSB, or WOSB programs) before considering a small business set-aside (see 19.502-2(b)). If the CO receives only one acceptable offer from a responsible small business concern in response to a set-aside, the CO should make an award to that firm. If the CO receives no acceptable offers from responsible small business concerns, the set-aside shall be withdrawn and the requirement, if still valid, shall be resolicited on an unrestricted basis. The CO shall include in the contract file the reason for this unrestricted purchase. The CO must coordinate his/her decisions or recommendations on a particular acquisition over \$10,000 with their local Small Business Office and ensure a Small Business Specialist and SBA Procurement Center Representative has reviewed/coordinated on the DD Form 2579.

6. Please contact Patrick Kennerson at (334) 416-4606, email [patrick.kennerson@us.af.mil](mailto:patrick.kennerson@us.af.mil) or Capt Brandon Kido at (334) 416-4562, email [brandon.kido2@us.af.mil](mailto:brandon.kido2@us.af.mil) for pre-approval and to receive a control number or to answer any questions you may have.



PATRICK J. KENNERSON  
Application Services Small Business  
ID/IQ Contracting Officer